



भारतीय जन संचार संस्थान
Indian Institute of Mass Communication
(Deemed to University)
ARUNA ASAF ALI MARG, JNU NEW CAMPUS, NEW DELHI – 110067

F.No.20/3/IIMC/ Library/Quotation-2025/

Date: 04/12/2025

NOTICE INVITING TENDER (NIT)

Inviting tender for supply of Newspapers/Magazines (Indian and Foreign) to the Library, IIMC, New Delhi for the period of two year.

1. Online tenders are invited from the reputed Firms/Company engaged in supply of Newspapers/Magazines (Indian and Foreign) to the IIMC, for the period of two year.

2. Interested parties may please send their bids in single bid system. The last date of submission of quotations is **22/12/2025** at **16.00 hrs.** For further details of sale/submission of the tender documents, tender notices may be seen at the website i.e Indian Institute of Mass Communication, www.iimc.gov.in New Delhi of under the section "Tenders-Quotations received after stipulated date and time shall not be entertained. The Bids will be opened at 16.30 hrs. on the same date i.e. **22/12/2025** at the IIMC Campus, New Delhi.

3. Incomplete or conditional tenders will not be entertained.

I. Term and Conditions:

- a) Registered Office or one of the Branch Office of The Company /Firm/Agency should be located in New Delhi.
- b) The Company /Firm/Agency should have at least 3 (three) years' experience in this field in Ministries/Central/State Government Departments, PSUs, Nationalized Banks etc. with at least three year's proof duly supported by documentary evidence and which should be enclosed with the technical bid.
- c) The Company /Firm/Agency should be registered with Service Tax Department.
- d) Copy of PAN Card is mandatory

The Company/Firm/Agency should submit the technical Bid in prescribed Performa as per Annexure "A" with attested copies of documents indicated compliance with the above requirements should be

kept with the Technical Bids.

Copies of IT return.

Having minimum turnover of Rs. 03 Lakhs per year during each of the Last three years (proof has to be attached).

- I) The Supply Orders of Newspapers & Magazines will be issued as per the requirement of the Institute. The successful supplier will have to meet all the requirements of the Department immediately on the receipt of the supply order, either telephonically or on written requests.
- II) It may be noted that the quantity of Hindi/English & Other Languages Newspapers and magazines may be increased/decreased as per our requirement of the institute in future.
- III) Print Price or combo price as applicable and appearing on Newspaper should be used for payment.
- IV) Three copies of each bill duly pre-receipted and signed on revenue stamp must be submitted in the first week of every month.
- V) **The contract shall remain in force for a period of two year i.e. from the date of onward which can be extended for another 03 year on the same terms and conditions, subject to satisfactory service on yearly basis. The delivery of the Newspapers will have to be made to the various Hostels/Offices before 7:00 A.M.**
- VIII) If you are interested to supply Newspapers/Magazines to the IIMC Library, New-Delhi for the use of Library as per terms and conditions cited above, you are requested to quote your percent (%) discount that may be offered at the printed rates.
- IX) The Indian Institute Mass Communication reserves its right to terminate the contract at any time without assigning any reason. The contractor will not be entitled to claim any compensation against such termination.
- XIV) All matters/disputes pertaining to the tender and rest of the contract shall be settled by the Head of the Department or an officer nominated by the IIMC for the purpose. The contract terms are interpretable under applicable Indian Laws.
- XV) In case of not adhering with the Terms & Conditions, 10% of the value of the Newspapers/Magazines or the bills may be deducted as penalty.

The prospective bidders submits its duly filled bid in the office of Deputy Registrar, IIMC, Aruna Asaf Ali Marg, JNU, New Delhi-110067 on or before the last date 22/12/2025 upto 16:00 Hrs.

Deputy Registrar

Place:

Date:

ANNEXURE –“A”

Financial Bid:

The Financial Bid should contain the rate against on each publication as per Annexure "B" and the bidders have to submit the Financial Bid as per attached Performa, if not, the tender would be summarily rejected. The format in which the information has to furnish is as under:

S. No.	Name of the Article	Discount on MRP	Remarks, if any
1.	Newspaper		
2.	Magazine		

ANNEXURE –“B”**Details of following information and terms and conditions:**

Name of the Vendor/Supplier (in Block Letters)	
Address for Correspondence	
Name of Contact Person	
Phone/Mobile no.	
E-mail Id	
Trade License No. (enclose copy) if any	
GST Number	
PAN (enclose copy)	
Experience in this field in Ministries/ Central/ State Government Departments, PSUs, Nationalized Banks Etc. with at least three year's proof duly supported by documentary evidence and which should be enclosed	
Copies of IT Returns and Audit balance sheet of last Three years duly certified by CA.	
Bank Account Detail	Name of the Bank: Branch : A/C No. : Type of A/C : IFSC Code :

Declaration by the Vendor / Supplier

I hereby declare that I, S/o D/o
..... am interested to supply
Newspaper and magazines to Indian Institute of Mass Communication Library , New Delhi –67 . I
have read all the terms & condition as laid down by IIMC Library and will abide by all the
conditions.

Date:

Place:

Signature with Seal

List of Newspapers & Magazines

Sr. No.	Newspaper	No. of copy required
1.	Asian Age	01
2.	Business Line	01
3.	Business Standard (English)	02
4.	Deccan Chronicle	01
5.	Deccan Herald (Bangalore)	01
6.	Financial Express	01
7.	Hindustan Times (Combo with Mint)	02
8.	Indian Express	22
9.	Mint (Combo with HT)	04
10.	Pioneer	01
11.	The Economic Times	02
12.	The Hindu	20
13.	The Statesman	01
14.	The Telegraph	01
15.	The Times of India	15
16.	The Tribune	02
17.	Anand Bazar Patrika (Bangla)	01
Newspaper Languages		
18.	Rashtriya Sahara (Urdu)	01
19.	Dainik Loksatta (Marathi)	01
Hindi Newspaper		

1.	Amar Ujala	03
2.	Dainik Bhaskar	11
3.	Dainik Jagran	11
4.	Dainik Tribune	01
5.	Hindustan	05
6.	Jansatta	05
7.	Navbharat Times	04
8.	Punjab Kesari	01
9.	Rajasthan Patrika	03
10.	Rashtriya Sahara	01
11.	Business Standard	01
12.	Prabhat Khabar	01
Magazines		
1.	Business India	01
2.	Business Today	01
3.	Business World	02
4.	Caravan	05
5.	Competition Success Review	01
6.	Down to Earth	04
7.	Digit	01
8.	Defense and Security Alert (DSA)	01
9.	Economic & Political Weekly	06
10.	Employment News	01
11.	Femina	01

12.	Filmfare	01
13.	Frontline	06
14.	Foreign Affairs	01
15.	Kurukshetra	01
16.	India Today	04
17.	Open	01
18.	Organiser	03
19.	Outlook	03
20.	Reader's Digest	01
21.	Science Reporter	01
22.	Seminar	02
23.	Sport Star	01
24.	Swamy News	01
25.	Swarajya	01
26.	The Week	01
27.	Yojana	02
Foreign Magazine		
28.	Economist	02
29.	Fortune International	01
30.	Time	01
Hindi Magazines		
1.	आजकल	01
2.	डाउन टू अर्थ	01
3.	गृहशोभा	01
4.	हंस	01

5.	इंडिया टुडे	02
6.	कुरुक्षेत्र	01
7.	मेरी सहेली	01
8.	आउटलुक	01
9.	पांचजन्य	01
10.	प्रतियोगिता दर्पण	01
11.	सरिता	01
12.	वनिता	01
13.	विज्ञान प्रगति	01
14.	वर्ल्ड फोकस	01
15.	योजना	01
16.	आविष्कार	01
17.	रोजगार समाचार	02
Urdu Magazine		
1.	Aajkal	01

Newspaper : 110

Magazine : 95