

**भारतीय जन संचार संस्थान**  
**INDIAN INSTITUTE OF MASS COMMUNICATION**  
(An Autonomous Institution of the Ministry of I&B, Govt. of India)

**Filling up of the position of Programme Coordinator, Apna Radio 96.9 FM in IIMC New Delhi on Contract basis.**

IIMC has an in-campus Community Radio called 'Apna Radio' to proliferate and promote the growth of highly effective medium of communication by providing practical exposure to the student community and the local population.

- Name of the Position** : **Programme Coordinator (Apna Radio 96.9 FM)**
- Essential Qualification** : Post Graduate in Mass Communication
- Desirable** : Ph.D. in Mass Communication and Journalism. Be well aware of issues, events at national and international level.
- Professional Qualification** : i) Must possess at least 5 years experience in a broadcasting set up as a Producer/ Coordinator/ Presenter/ Production Assistant/ Broadcast Assistant.
- ii) Must possess a good voice quality. Must be able to edit programmes and handle broadcast. Must have good command on written and verbal Hindi.
- iii) Preference would be given to those with experience of working with any Community Radio Station.
- Job/Work Responsibilities** : Knowledge of Editing, Making programmes with Community, Educative and entertainment programmes, live broadcasting, research, scripting, archiving of programmes, uploading programmes on social media platform and any other work assigned by HoD, Apna Radio.
- Duration of Engagement** : Initially for a period of 6 months which could be extended if his/her services are found to be satisfactory and there is continued requirement of the position in the IIMC.
- Age** : Age in between 21 to 37 years (as on the last date of advertisement).
- Remuneration** : Rs. 40,000/- per month (consolidated).

**Application Procedure:**

- i. Candidates are required to send their CV with scanned copies of the supporting documents.
- ii. Candidate will have to fill-up the prescribed proforma as their applications.
- iii. Candidates are required to submit samples of their script on the following topics:
  - a) COVID-19- Kya Hain Bhavishya Mein (400 to 500 words)
  - b) You are going to interview an eminent educationist about the New Education Policy, 2020. Draft 7 questions that you will ask during the interview. Also write opening and closing narrations for the programme (200-300 words)

Interested and eligible candidates are requested to send their CV in the enclosed proforma on email id [iimcrecruitmentcell@gmail.com](mailto:iimcrecruitmentcell@gmail.com) by 5:00 pm of 20<sup>th</sup> August, 2023. Interview is proposed to be held through offline mode. Firm date of interview like time, link, etc. will be shared with the candidates in due course.