



भारतीय जन संचार संस्थान

Indian Institute of Mass Communication

(An Autonomous Institution of the Ministry of I&B, Govt. of India)

**Filling up of one position of Associate Grade II in the IIS Deptt. of IIMC New Delhi on Contract Basis.**

IIMC which is an Autonomous Society under the Ministry of Information and Broadcasting, Govt. of India proposes to fill up one position of Associate Grade II in the IIS Deptt. on Contract Basis. The relevant details are as under:

<b>Name of the Position</b>	:	<b>Associate Grade II, (IIS Deptt.)</b>
<b>Essential Qualification</b>	:	Bachelor's Degree in any discipline from recognized University or equivalent.
<b>Experience</b>	:	Minimum 5 years' experience in administrative/office work. Preference will be given to the candidates who have experience of administrative/ office work in the training academy for civil servants.
<b>Age</b>	:	Not more than 35 years (as on date of advertisement).
<b>Remuneration</b>	:	Rs. 45,000/- per month. (consolidated)
<b>Duration of Engagement</b>	:	Initially for a period of 1 year. Further continuation of the selected candidate will be subject to satisfactory performance and requirement of the Institute.

Interested and eligible candidates are requested to send their CV in the enclosed proforma on email id [iimcrecruitmentcell@gmail.com](mailto:iimcrecruitmentcell@gmail.com) by 5:00 pm of 24<sup>th</sup> December, 2021. Interview is proposed to be held through Video Conferencing mode. Firm date and other details like Date of interview and other details like time, link, etc. for the interview will be shared with the candidates in due course.